



CADETSHIPS  
Investing in a better future

# JumpSTART your career

NSW Public Sector Cadetship Program



Applicant Guide  
April 2010



## What's JumpSTART NSW?

JumpSTART NSW is a program designed to help young people take up careers in the public sector. The NSW Government is offering five hundred entry-level cadetships to HSC school leavers every year for the next three years.

We're the largest employer in the state, with workplaces all over the state, and an amazing range of jobs and careers.

So if you're looking for a new path, love a challenge and want a career that offers great variety, applying for a cadetship with us is a great way to give your career a JumpSTART.

## What's a cadetship?

A cadetship is a way for you to earn while you learn. You'll get paid for the work you do while you develop new skills and learn about the work of the organisation.

There will be a range of cadetships available including Office/Business Administration, Customer Service, Environment, Community Services and IT.

## Who can apply for a JumpSTART NSW cadetship?

You are eligible to apply for a cadetship if you:

- ✓ have your HSC or have a minimum Certificate IV qualification
- ✓ will be under 25 years at the time of application
- ✓ are a permanent resident of Australia.

## What's in it for me?

Cadetships may be up to two-year temporary positions or a permanent position (if you successfully complete the program after 12 months).

You'll undertake on-the-job training and your new skills and knowledge will give you an edge if you want to apply for different jobs within the organisation.

In some jobs you'll undertake a formal traineeship to complete a vocational qualification, eg. Certificate III in Business Administration.

You won't be on your own. You'll get guidance and support from an experienced supervisor and we'll match you with a workplace buddy or mentor to help you settle in, find your feet and learn about the job.

## What will I get paid?

A starting salary for a cadetship will range from \$29,262 - \$54,464. This will be determined by the type of job available and your age, skills and experience.

If you apply for a job involving a traineeship the starting salary may vary as you are paid to study within work hours.

## What about working conditions?

If you successfully proceed to interview, you'll be able to ask questions about working hours, pay rates, leave entitlements and the work you would be doing.

## How can I find out what each organisation does?

You can learn about the work of the organisations offering cadetships at <http://www.directory.nsw.gov.au/agencies.asp>.

## Sounds good. So how do I get a JumpSTART NSW cadetship?

Apply online at <http://jobs.nsw.gov.au>. There will be a complete listing of all cadetships currently available.

## When do applications open?

Cadetships are on offer all year round, so check out [jobs.nsw](http://jobs.nsw) regularly to see what's available.

# So, what are you waiting for?

Go to <http://www.jobs.nsw.gov.au> and give your career the JumpSTART it needs.

GOOD LUCK!

