

NSW JumpSTART
CADETSHIP PROGRAM

APPLICANT GUIDE

JULY 2010

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Premier
& Cabinet

WHAT'S JumpSTART?

The NSW JumpSTART Cadetship Program is designed to help young people take up careers in the public sector. NSW government agencies are offering approximately 500 entry-level cadetships to HSC school leavers each year for four years.

The NSW Government is the largest employer in the state, with workplaces all over the state, and an amazing range of jobs and careers.

So if you love a challenge and want a career that offers great variety, applying for a cadetship with us is a great way to give your career a JumpSTART.

WHAT'S A CADETSHIP?

A cadetship is a way for you to get paid for the work you do while you develop new skills and learn about the work of the organisation. Some positions will offer the flexibility of part-time employment to allow you to carry out external studies whilst you're employed.

Cadetships will be offered in a wide range of occupations during the course of each year. Previous cadetships have been in Office Administration, Information Technology and Environmental Services.

WHO CAN APPLY FOR A JumpSTART CADETSHIP?

You are eligible to apply for a cadetship if you:

- Have your HSC or a relevant Certificate IV qualification or above. (Please note: Aboriginal and Torres Strait Islander candidates are exempt from this criterion).
- Are under 25 years at the time of application
- Are a permanent resident or citizen of Australia.

WHAT IF I'M DUE TO TAKE MY HSC THIS YEAR?

Applicants who are due to sit the HSC are eligible to apply provided that they obtain their HSC prior to commencing employment.

WHAT ARE THE BENEFITS?

You'll undertake on-the-job training and your new skills and knowledge will give you an edge if you want to apply for different jobs within the organisation.

In some jobs you'll undertake a formal traineeship to complete a vocational qualification.

You won't be on your own. You'll get guidance and support from an experienced supervisor and we'll match you with a workplace buddy or mentor to help you settle in, find your feet and learn about the job.

WHAT WILL I GET PAID?

A starting salary for a cadetship will range from \$30,432 - \$56,644. This will be determined by the type of job available and your age, skills and experience.

The starting salary may vary if you apply for a job involving a traineeship as you are paid to study within work hours.

WHAT ABOUT WORKING CONDITIONS?

If you successfully proceed to interview, you'll be able to ask questions about working hours, pay rates, leave entitlements and the work you would be doing.

HOW CAN I FIND OUT WHAT EACH ORGANISATION DOES?

You can learn about the work of the organisations at: www.directory.nsw.gov.au/agencies.asp

SOUNDS GOOD. SO HOW DO I GET A JumpSTART CADETSHIP?

Apply online at www.jobs.nsw.gov.au. There will be a list of all cadetships currently available.

Cadetships are on offer all year round, so check www.jobs.nsw.gov.au regularly.

SO WHAT ARE YOU WAITING FOR?

▶ Go to
WWW.JOBS.NSW.GOV.AU and give
your career a JumpSTART.

**GOOD
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